



COMDTINST 16202.7

08 JUL 1991

COMMANDANT INSTRUCTION 16202.7

Subj: Employment of Coast Guard Resources in Support of the  
United States Secret Service

Ref: (a) Public Law 94-524 (18 U.S.C. 3056), "PRESIDENTIAL  
PROTECTION ASSISTANCE ACT OF 1976"  
(b) COMDTINST 7310.1 (Series)

1. PURPOSE. This Instruction reaffirms policy and procedures  
for employing Coast Guard resources in support of United  
States Secret Service (USSS) statutory protective duties  
delineated in reference (a).

2. DISCUSSION.

a. Subject to the direction of the Secretary of the  
Treasury, the USSS is authorized by reference (a) to  
protect the person of:

- (1) The President of the United States.
- (2) The President-elect.
- (3) The Vice President or other officer next in the  
order of succession to the office of President.
- (4) The Vice-President elect.
- (5) The following persons unless they decline  
protection;

(a) Members of the immediate families of the  
officials in (1) through (4) above.

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2. a. (5) (b) A former President and his wife during his lifetime.
  - (c) The widow of a former President until her death or remarriage.
  - (d) Minor children of a former President until they reach sixteen years of age.
- (6) A visiting head of a foreign state or foreign government.
- (7) At the direction of the President, other distinguished foreign visitors to the United States, and official representatives of the United States performing special missions abroad.
- b. Public Law 90-331, provides that the USSS is authorized to furnish protection to persons who are determined from time to time by the Secretary of the Treasury as being major Presidential or Vice-Presidential candidates who should receive such protection (unless the protection is declined).
- c. Accordingly, the Coast Guard has executed a Memorandum of Agreement (MOA) with the USSS which provides for the utilization of personnel, equipment and facilities in support of the USSS. This MOA is attached as enclosure (1) for policy direction and guidance.

### 3. PROCEDURAL GUIDELINES.

- a. Request for Assistance. Requests for the USSS may be made to district commanders and commanding officers of Headquarters units. Urgent requests (made during ongoing operations) may be honored by unit commanders. Requests that unreasonably place Coast Guard personnel, or facilities in jeopardy shall be referred to the appropriate district commander or headquarters unit commanding officer for authorization to comply. If, in the opinion of the USSS, the life of the Protectee is in imminent danger, unit commanders shall respond, regardless of the risks involved.
- b. Reports. Upon receipt of a request from the USSS, Commandant (G-OIS-1) shall be advised by message of the date(s), place, and extent of assistance to be furnished. Upon completion of the operation, Commandant (G-OIS-1) shall be advised of the results by message or letter, including any problems encountered or major deviations from the initial support plan.



3. c. Reimbursable Costs.

- (1) The Coast Guard, after providing protective assistance requested by USSS, shall request reimbursement for the incremental cost of providing such protective assistance. However, the Coast Guard will not be reimbursed for assistance which is directly related to the protection of the President, the Vice-President, or other officer immediately next in order of succession to the Office of the President.
- (2) The Coast Guard will be reimbursed for operational costs directly related to the assistance provided to protect categories of personnel other than (1) above. Such costs should include, aircraft/vessel fuel and daily maintenance consumables, travel incurred by Coast Guard personnel, civilian overtime and rental cars. Basic salaries of personnel providing temporary support are not reimbursable. The cost of acquiring and installing authorized facilities and equipment, such as fences and electronic devices, which are used for protective purposes on a permanent basis, are reimbursable.

d. Accounting Procedures.

- (1) Unit commanders shall immediately notify the appropriate administrative support office whenever reimbursable or non-reimbursable support is rendered. Such notification shall include names of persons protected, dates involved, type and number of vessels and aircraft used, total hours for each vessel and aircraft, maintenance required due to the mission, personnel travel expenses, and other identifiable costs incurred as a result of the mission. A copy of that notification shall be forwarded to Commandant (G-OIS-1).
- (2) Upon completion of assignment, administrative officers shall submit a report to Commandant (G-CAM) reflecting services performed and costs incurred in support of the Secret Service. The format will contain the information identified in 4.d.(1). Costs shall be developed using standard rates contained in reference (b). All reimbursable billings to the Secret Service shall be prepared by Commandant (G-CAM), based on reports submitted.

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4. ACTION. District commanders and commanding officers of Headquarters units shall comply with paragraph 4 and follow the guidelines contained in enclosure (1).

W. P. Leahy  
Chief, Office of Law Enforcement and  
Defense Operations

Encl: (1) Memo of Agreement between USCG and USSS



MEMORANDUM OF AGREEMENT  
BETWEEN THE  
UNITED STATES COAST GUARD  
AND THE  
UNITED STATES SECRET SERVICE

Memorandum of Agreement between the United States Coast Guard and the United States Secret Service for providing Coast Guard resources in support of U. S. Secret Service statutory protective duties.

Article I - General Information

A. Pursuant to Section 6 of the Presidential Protection Assistance Act of 1976, the United States Coast Guard (USCG) shall assist the United States Secret Service (USSS) in the performance of its duties by providing temporary services, equipment, and facilities on a reimbursable basis upon verbal request of the USSS. Permanent services, equipment, and facilities shall be provided on a reimbursable basis upon advance written request of the Director, USSS.

B. Except that the USCG shall provide such assistance on a temporary basis without reimbursement when assisting the USSS in its duties directly related to the protection of the President and Vice President or other officer immediately next in order of succession to the Office of the President.

Article II - Reference and Authority

Agreement between the USCG and the USSS is entered into under the authority of the Presidential Protection Assistance Act (P. L. 94-524) and 31 U.S.C. 1535, 18 U.S.C. 3056 and 14 U.S.C. 141.

Article III - Purpose

The parties have entered into this agreement to:

1. Provide procedures for and delineate terms of support the USCG will provide to the USSS.



2. Promote the effective utilization of personnel and facilities through cooperative efforts.

3. Provide for the timely interchange of information to permit proper planning, programming, budgeting, and evaluation.

Article IV - Support to be provided by the USCG to the USSS

Within the limits of its budgetary and personnel capabilities the USCG, to the extent practicable:

1. Will, upon request, provide personnel and facilities, including aircraft and vessels, communications, and such other support as may be necessary to assist the USSS in the performance of its executive protective functions in the maritime area.

Aircraft support shall consist of appropriate aircraft to transport Secret Service agents to destinations where persons entitled to Secret Service protection intend to travel or do travel either within or outside the United States, in the event commercial transportation is not available, readily obtainable or satisfactorily capable of meeting the requirement. It shall also consist of appropriate helicopters and other aircraft and crew to provide transportation to persons entitled to Secret Service protection when such persons travel either within or outside the United States and the Secret Service personnel accompanying such persons.

2. Will make every practicable effort to meet all USSS maritime area executive protection support services, including rapid response to urgent operational requirements. Once USCG assistance is committed to the USSS, departure of that support will have to be mutually agreed upon by the senior representatives of the USSS and the USCG involved in the mission.

Article V - Procedure for Requesting Assistance and Supervision  
of USCG Personnel Furnishing Support to the USSS

1. The Commandant of the USCG will designate officials within the Coast Guard, who shall have the responsibility for coordinating/providing the support required by the USSS in accordance with the provisions of this agreement. Logistic and other support will be provided only upon request by the Director of the USSS or his authorized representative.

2. Request for support shall be communicated by the USSS to the officials designated by the Commandant as soon as possible after the need for such assistance is ascertained.

3. All USCG personnel assigned to assist the USSS in accordance with the provisions of this agreement shall, for the duration of their assignment, be subject to the operational control of the Senior Secret Service Agent in Charge. USCG personnel shall retain authority for safety related decisions in the employment of Coast Guard facilities except in emergency situations when an action to neutralize a threat may be necessary. In this situation, USSS protective responsibilities dictate that any action necessary will be taken to neutralize the threatening situation.

4. Whenever practicable and prior to the mission, USCG and USSS personnel assigned to the mission will provide briefings to their counterparts on standard practices and procedures and the provisions of subparagraph 3 above will be reviewed.



Article VI - Amendments

This agreement may be amended from time to time as may be agreeable to by the parties hereto.

  
J. W. KIME

Admiral, U. S. Coast Guard  
Commandant

  
J. R. SIMPSON

DIRECTOR  
U. S. Secret Service

MARCH 1991



COMDTNOTE 16202

COMMANDANT NOTICE 16202

MAR 1 1996  
CANCELLED FEB 28 1997

Subj: CH-1 to EMPLOYMENT OF COAST GUARD RESOURCES IN SUPPORT OF THE UNITED STATES SECRET SERVICE

1. **PURPOSE.** This Notice announces a change to paragraphs 3.d.(1) and 3.d.(2) for COMDTINST 16202.7 Employment of Coast Guard Resources in Support of the United States Secret Service, dated 08 Jul 1991.
2. **ACTION.** Area and district commanders; commanders, maintenance and logistics commands; commanding officers, commanders and officers-in-charge; and Chiefs of Offices and special staff divisions shall ensure compliance with the provisions of this Notice.
3. **PROCEDURE.** Make the following pen and ink change:

Change paragraph 3.d. to read:

**d. Accounting Procedures.**

- (1) Unit commanders shall immediately notify the appropriate administrative support office whenever reimbursable or non-reimbursable support is rendered. Such notification shall include names of persons protected, dates involved, type and number of vessels and aircraft used, total hours for each vessel and aircraft, maintenance required due to the mission, personnel travel expenses, and other identifiable costs incurred as a result of the

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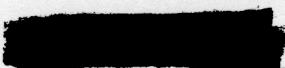


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mission. A copy of that notification shall be forwarded by message to COMDT COGARD WASHINGTON DC//G-OIS-1// and COGARD FINCEN CHESAPEAKE VA//FR//. Messages shall include unit point of contact.

- (2) Upon completion of assignment, administrative officers shall submit a report to Commanding Officer Finance Center (FR) Chesapeake, VA reflecting services performed and costs incurred in support of the Secret Service. The format will contain the information identified in paragraph 3.d.(1). Costs shall be developed using standard rates contained in reference (b). All reimbursable billings to the Secret Service shall be prepared by the Finance Center, based on reports submitted.

  
  
**CAPTAIN, U. S. COAST GUARD  
DEPUTY CHIEF, OFFICE OF LAW  
ENFORCEMENT AND DEFENSE OPERATIONS  
BY DIRECTION OF THE COMMANDANT**

U.S. Department  
of Transportation

**United States  
Coast Guard**

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